

City of Jacksonville, Florida
Request for Budget Transfer Form

Office of Administrative Services/Environmental Quality/Environmental Protection Board
Department or Area Responsible for Contract / Compliance / Oversight

Council District(s)

Reversion of Funds: (if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future
FY2028
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): 118.107, 110.112, 126.107(g)
CIP (yes or no): No

Justification for Waiver

At the Environmental Protection Board (JEPB) hearing on March 17, 2025, board members discussed the necessity of exceptions to ordinance code provisions, and determined that the use of the funds for this project was a worthwhile and beneficial use of trust fund monies. A waiver of Section 118.107 is needed in order to allow for a direct contract with the St. Johns Riverkeeper without competitive evaluated award. A waiver of Section 110.112 is needed as a portion of the funding will be provided prior to completion of the project. In addition, an exception to Section 126.107(g), Ordinance Code (supplies or services to be provided by those specifically prescribed within authorizing legislation that appropriates the same), is needed as the St Johns Riverkeeper will be named in the legislation. The proposal was favorably approved by unanimous decision of the Board.

Justification for / Description of Transfer:

To appropriate fund balance from the Environmental Protection Fund to the St Johns Riverkeeper for an environmental quality assessment of the Ribault River and Moncrief Creek watersheds.

Net Amount Appropriated and/or Transferred: \$106,000.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: CM's District:
Requesting Council Member: CM's District:
Prepared By: Ordinance:

OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE ☐ TRANSFER DIRECTIVE

TD / BT Number: Revised BT 25-085

Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head			
Mayor's Office			
Accounting Division			
Budget Division			

Date of Action By Mayor: Approved:
Division Chief: Date Initiated:
Prepared By: Phone Number:
Initiated / Requested By (if other than Department):

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm: 1) whether or not a grant requires a new 1Cloud grant number 2) the availability of prior-year revenue 3) the available fund balance in a non-all-years fund 4) the use of fund balance appropriations in all-years funds.

_____ Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Rev	Environmental Protection	Environmental Protection Board Trust Fd	Transfer From Fund Balance	\$106,000.00	15301	191015	389010	000000	00000448	00000	0000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	Environmental Protection	Environmental Protection Board Trust Fd	Miscellaneous Services & Charges	\$106,000.00	15301	173101	549040	000000	00000448	00000	0000000